

Privacy policy for the use of the AcadCloud software shop of RWTH Aachen University - a service of SoftwareOne

1. name and contact details of the person responsible for the processing of personal data

Rector of the RWTH Aachen University

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Internally responsible:

IT Centre of RWTH Aachen University

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Website: www.itc.rwth-aachen.de

2. contact details of the data protection officer

Data Protection Office of RWTH Aachen University

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Aachen, Germany

Telephone: +49 241 80 94114

E-mail: dsb@rwth-aachen.de

Website: www.rwth-aachen.de/datenschutz

3 Description and scope of data processing

The RWTH Software Shop is a service provided by SoftwareOne Deutschland GmbH. Various software provided centrally by RWTH Aachen University can be ordered via the shop. Login is via the RWTH Single Sign-On. The following data is requested:

- First name and surname
- Contact details (e-mail address)
- Role of the person (IT user)
- Status (member, employee, student)
- Pairwiseid (unique identifier of the person for exactly this ServiceProvider)
- Ip address
- Organisational unit (street, postcode, city, PO box)
- Order information (order number, goods and quantities)

The following data is stored by the system with the date and time and can only be viewed by the user themselves

- User logged in
- Accepted disclaimer for the licence
- Checkout has been created (shopping basket)
- Order has been created
- Billing address has been updated

4 Purpose and legal basis for the processing of personal data

4.1 Purpose of data processing

The personal data obtained is collected and stored to process the order and rebooking (only for facilities). The rebooking process is carried out by the IT Centre. To carry out the rebookings, a WBS element is requested during the ordering process, via which the money is rebooked at the end of the month.

4.2 Legal basis for data processing

The legal basis for the processing of data is the purpose of contract fulfilment Art. 6 para. 1 lit. b GDPR. (students)

Art. 6 para. 1 sentence 1 lit. e), para. 3, Art. 88 para. 1 GDPR i.V.m. § 18 para. 1 DSG NRW, i.e. use of the SoftwareOne software shop is in the role of an employee of RWTH Aachen University to fulfil the associated tasks of the university. (IT customers)

5. recipients of personal data

RWTH Aachen University transmits the data to SoftwareOne Deutschland GmbH (Software Shop) via the RWTH Single Sign-On. The following data is transmitted:

First name, surname, email address, status, the person's role, pairwiseid, organisational unit, IP address to SoftwareOne Deutschland GmbH.

RWTH and SoftwareOne Deutschland GmbH have concluded an order processing agreement (AVV).

6 Duration of storage

Your personal data will be stored for as long as is necessary to fulfil the purposes for which it was collected or for as long as statutory retention periods apply.

In the case of orders, the data including the customer is stored for 10 years from the order date.

Accounts without orders are deleted regularly (every 24 hours).

Accounts with orders are deleted depending on the retention period of the order

7. your rights

If your personal data is processed, you are a data subject within the meaning of the GDPR and you have the following rights vis-à-vis the controller:

Pursuant to Article 15 et seq. GDPR, you have the right of access to the personal data concerned, the right to rectification or erasure or restriction of processing, the right to object to processing and the right to data portability.

Users can request the deletion of their account themselves under "User consents". The deletion is initialised directly if there are no transactions, otherwise it is blocked and the data is stored in accordance with the data retention period.

In accordance with Article 77 GDPR, you also have the right to lodge a complaint with the data protection supervisory authority (<https://www.ldi.nrw.de/>) if you believe that the processing of your personal data violates this regulation.

To exercise these rights, please send an email to servicedesk@itc.rwth-aachen.de.

For further information on data processing by SoftwareOne Deutschland GmbH independent of RWTH, please refer to the following data protection information under Data Protection of SoftwareOne Deutschland GmbH.

